

Maine Township Board Meeting June 26, 2018

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:
<http://mainetown.com/government/meetings.shtml>

Indexed agenda at:

http://mainetown.com/wp-content/uploads/2018/06/agenda_18-06-26.pdf

Board Members Present: Trustees Jones, Carrabotta, McKenzie and Sweeney

Other Elected Officials Present: Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Kazmierczak

Other in attendance: Dayna Berman, Denise Jajko, Doriene Prorak, Carol Langan, Tom Theobald, Tony Grabowski, Elizabeth Coy, Richard Lyon, Michael Samaan, Ryan McKenzie, Marie Dachniwsky, Dick Barton, Dagmar Rutzen, Marsha Warnick, Donna Adam, Keri-Lyn Krafthefer, Sharon McLaughlin, Kristina Christie, Judy Fregetto, Carolyn Deblik, Dennis Martin and Wiesia Tytko

Supervisor Morask called the meeting to order at 7:32 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of May 15, 2018 Special Board Meeting

Trustee Jones	Motion to waive the reading and approve the minutes of the May 15, 2018 Special Board Meeting.
Trustee McKenzie	Second.

There was a short discussion regarding Trustee Sweeney's amendments to the said minutes.

Trustee Jones	Motion to approve the minutes of the May 15, 2018 Special Board Meeting as amended.
Trustee McKenzie	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of Minutes of May 22, 2018 Bill Pay Review

Trustee Sweeney	Motion to waive the reading and approve the minutes of the May 22, 2018 Bill Pay Review.
Trustee Carrabotta	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of Minutes of May 22, 2018 Town Fund & General Assistance Budget Hearing

Trustee Jones Motion to waive the reading and approve the minutes of the May 22, 2018 Town Fund & General Assistance Budget Hearing.
Trustee Carrabotta Second.

See video at 6:45.

Trustee McKenzie requested to add “and other Elected Officials” to “Board Members Present” sentence.

Trustee Sweeney requested to add two sentences to the Public Comment agenda item explaining the importance of it for the said Public Hearing.

Supervisor Morask pointed out that the meetings and public hearings are video taped which show the accuracy of the dialogues.

After discussion the vote was taken.

Trustee Jones Motion to approve the minutes with amendments requested by Trustee McKenzie and omit Trustee Sweeney’s proposed amendments and keep just to “see video”.

Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie No
Trustee Carrabotta No
Trustee Sweeney No

Motion failed.

Trustee Carrabotta Motion to incorporate Trustee McKenzie and Trustee Sweeney’s corrections and approve the minutes as amended.

Trustee Sweeney Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones No
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of May 22, 2018 Road District Budget Hearing

Trustee Carrabotta Motion to waive the reading and approve the minutes of the May 22, 2018 Road District Budget Hearing.

Trustee McKenzie Second.

Trustee McKenzie requested to add “and other Elected Officials” to “Board Members Present” sentence.

Supervisor Morask added that going forward all the Elected Officials will be listed in the minutes.

Trustee Carrabotta Motion to waive the reading and approve the minutes of the May 22, 2018 Road District Budget Hearing as amended.

Trustee McKenzie Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes
Trustee Jones Yes
Trustee McKenzie Yes
Trustee Carrabotta Yes
Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of May 22, 2018 Board Meeting

Trustee Jones	Motion to waive the reading and approve the minutes of the May 22, 2018 Board Meeting.
Trustee Carrabotta	Second.

Trustee Sweeney presented her changes and additions to the proposed minutes.

After discussion the Board decided to not use Trustee Sweeney's correction but change the word "short discussion" to "lengthy discussion" and add the time of the video.

Trustee Jones	Motion to approve the minutes of the May 22, 2018 Board Meeting with a change on page 5 from "short discussion" to "lengthy discussion" and adding the time of the video.
Trustee Carrabotta	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Public Participation
None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated June 1, 2018 and June 15, 2018 and General Assistance checks #51327 through check #51391 in the amount of \$59,429.78.

Trustee Sweeney	Motion to approve.
Trustee Carrabotta	Second

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated June 1, 2018 and June 15, 2018 and Road District checks #20404 through check #20453 in the amount of \$136,480.36.

Trustee Carrabotta	Motion to approve.
Trustee Sweeney	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated June 1, 2018 and June 15, 2018 and General Town Fund checks #55980 through check #56055 and check #56059, except check #56050 was voided and replaced with check #56059 in the amount of \$319,562.45.

Trustee McKenzie Motion to approve.

Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Personnel

Discussion and potential action on the following items listed under Old & New Business

Agenda Item: Old Business, Motion to approve staff performance-based increases as presented and/or cost of living increases tied to CPI of 2.0% for staff, 1.5% for department heads.

Supervisor Morask Motion to approve staff performance-based increases as presented and/or cost of living increases tied to CPI of 2.0% for staff, 1.5% for department heads.

Trustee Jones Second.

A lengthy discussion was held regarding considering bonuses salary vs. salary increases. There were many comments and disagreements on this issue. See video at 37:20.

Following discussion, Trustee Sweeney requested an amendment to the motion but it was not allowed for consideration for vote.

There were also comments from Maine Township residents, Dennis Martin and Donna Adam. See video at 1:19:31.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta No

Trustee Sweeney No

Motion carried.

Agenda Item: Old Business, Presentation/RFPs for Upgrade of Safety Measures focused on Making Maine Township a Hard Target

Supervisor Morask moved the discussion on presentation/RFPs for upgrade of safety measures focused on making Maine Township a hard target to the Capital Fund agenda item in New Business.

Agenda Item: Old Business, Procedures and Policies as submitted by Trustees Carrabotta, McKenzie & Sweeney: Parliamentary Authority/Robert's Rules of Order/Diamond's Rules,

Establishing Agenda Items, Public Access Counselor, Interaction with IMRF, Township Elected Officials' Access to Public Records, Policy and Procedure, Board Packets, Minutes and Board Meeting Video Recording, Record Retention, Posting Financial and Other Records on our Website

Supervisor Morask stated that the comments and recommendations for the Township Policies were submitted by Trustees and Township Attorney.

Supervisor Morask stated that a workshop for discussing Township Policies was suggested by Keri-Lyn Krafthefer, Township Attorney.

Supervisor Morask Motion to table discussion on Township Procedures and Policies until the Special Board meeting on July 10, 2018 at 7 p.m.

Trustee Carrabotta Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Hiring, replacement MaineStay Position-Agency & Program Coordinator to start July 9, 2018 at a salary of \$33,000/annual.

Supervisor Morask stated that there is an open position in MaineStay after Oksana Bukaczyk taking a position in the Senior Department. She added that Kristina Christie's resume was included in the Board packet. She is a chosen candidate for MaineStay's Agency & Program Coordinator position.

Supervisor Morask Motion to hire Kristina Christie for the MaineStay Agency & Program Coordinator with starting date of July 9, 2018 at \$33,000.00 with benefits.

Trustee Carrabotta Second.

MaineStay Director, Richard Lyon reported that Administrator Berman and he conducted several interviews for this position. Mr. Lyon stated that he feels confident that Kristina Christie was the best candidate and she will be a great fit in his department.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Barton Marketing Group Contract Renewal

Supervisor Morask stated that Barton Marketing Group contract is up for renewal. She added that after negotiating Mr. Barton did not raised his prices. She noted that the Maine Township Board appreciates Barton Marketing Group services and they have done an excellent job.

Supervisor Morask Motion to accept the General Agreement and Contract for

Professional Services for Barton & Barton, Ltd. d/b/a Barton Marketing Group effective June 27, 2018 with termination date of June 27, 2019.

Trustee Jones Second.

There were a few comments and questions regarding Mr. Barton's contract, Mainely News production and articles included in the monthly news clippings. See video at 1:47:00.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, IT Consultant Contract

Supervisor Morask stated that four companies submitted their RFPs for the Maine Township IT Consultant position. She added that after reviewing all of RFPs she suggested hiring Warehouse Direct.

Supervisor Morask	Motion to hire Warehouse Direct with the lowest managed network proposal for the Maine Township IT Consultant effective July 1, 2018 with termination date of July 1, 2021.
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Trustee Jones	Second.
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Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: New Business, Prevailing Wage Ordinances – General Town Fund/General Assistance and Road Bridge

Supervisor Morask stated that, like every year, the Prevailing Wage Ordinances for Maine Township must be approved.

Attorney Krafthefer stated that the Prevailing Wage Ordinance for local government office is required to be adopted by the State Law. She added that it is not required to be published but should be connected on the Township website.

Attorney Krafthefer informed everyone that the Prevailing Wage Ordinance for Road District is not required to be adopted by the Board but has to be adopted by Highway Commissioner.

Supervisor Morask	Motion to waive the reading and approve the Ordinance 2018-2, An Ordinance Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed on Public Works for the Maine Township, Cook County, Illinois.
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Trustee Jones	Second.
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Trustee Carrabotta asked for publishing the Prevailing Wage Ordinance adoption in the local newspaper.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee McKenzie	Yes
Trustee Carrabotta	Yes
Trustee Sweeney	No

Motion carried.

Agenda Item: New Business, Capital Fund

See video at 2:08:40.

Supervisor Morask provided the Board with the proposed Capital Fund Projects and Attorney Krafthefer explained the Capital Fund purpose, establishing and recommendations.

Attorney Krafthefer stated that there are several steps in the process of establishing the Capital Fund for the Township. She proposed to discuss it and approving the Capital Fund Resolution at the Special Board Meeting on July 10th. She also added that the because of establishing Capital Fund the last budget has to be amended.

After a long discussion the Board will be discussing this issue on July 10th Special Board meeting.

Attorney Krafthefer proposed to have a “spending policy” to give Supervisor authority to approve some funds before the Board approval.

Agenda Item: New Business, Line Item Transfers: Legal Fees/Contingency Fund

Attorney Krafthefer stated that the proposed line item transfers will have to be included in the amended budget and will be discussed at the July 10th Special Board meeting.

Agenda Item: Officials’ Reports

Trustee Sweeney reported that she attended the TOCC Trustee Division meeting. She added that Ms. Adam started a non-profit company “clean-up gives back”, and Trustee Sweeney with other volunteers will participate in cleaning Maine Township which might lower some potential expenses and will be very good for the community.

Trustee Carrabotta stated that he is proud of Maine Township being different and very fiscally responsible. He pointed out the article which emphasizes cutting Maine Township budget while keeping all services provided.

Trustee McKenzie stated that this month the Trustees finalized and worked with Attorney Mary Dickson who was hired and engaged for the IMRF appeal which was filed last week.

Trustee Jones stated that she attended the Memorial Day parade and was happy to honor our veterans. On June 2nd she stopped by to check on the recycling event in Maine Township. On June 5th she attended a reception for the Park Ridge Country Club where the merger between Aurora Health Care and Lutheran General was announced. On June 6th she attended the Neighborhood Watch meeting and on June 11th she attended the National Night Out meeting preparing for the National Night Out event on August 7th.

Clerk Gialamas thanked his staff for their hard work and for putting in extra time to sell Cook County vehicle stickers.

Highway Commissioner Kazmierczak provided his written report. See attached.

Assessor Moylan Krey reported that she and her staff have been attending the Cook County Assessor’s workshops. The Cook County Assessor is developing a new website which looks interesting and will be launch in 2020. She added that the new tax bills are out online on Treasurer Office website.

Assessor Moylan Krey commented on some of the Trustees actions.

Trustee Carrabotta said Assessor Krey’s comments were inappropriate and Trustee McKenzie seconded Trustee Carrabotta.

Supervisor Morask thanked Highway Department, OEM Department, Michael Samaan and Jessica Fox for great involvement and helping with flooding situation in our parking lot. She added that she appreciates the team work and also added that sandbags and emergency kits are available in the township.

She stated that in response to resident complaints about large garbage items met with Republic Services, Michael Samaan and Dayan Berman and established a pilot cleaning program scheduled for June 30th sponsored by Township at Dee and Sumac. She thanked Donna Adam for her volunteers as well.

Supervisor Morask stated that there were long lines of residents in the Clerk's office purchasing Cook County stickers.

Supervisor Morask noted that we will be participating in the 4th of July parades in Niles and Des Plaines. Maine Township will be sponsoring the beverage tent on Friday night at the Taste of Park Ridge. Also, Friday, Senior Department will be hosting Bingo from 1 p.m. to 3 p.m. Taste of Park Ridge donated three spaces for the Maine Township and Highway Department, Clerk's office and Township will be manning this informational tables on Saturday.

Agenda Item: Attorney's Report

No report.

Agenda Item: Administrator's Report

Administrator Berman had nothing to add to her written report.

Agenda Item: Closed Session

Agenda Item: Adjournment

Trustee Jones Motion to adjourn.

Trustee McKenzie Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 10:25 p.m.

Maine Township Clerk

June Highway Department Report

This month the Highway has been working on moving back the catch basins in the sewers on Pauline in unincorporated Glenview. This is in anticipation of widening the street later this year for one of our resurfacing projects. The goal of this project is not only having a better road surface but help in flooding issues on that street. Bidding process is underway as we seek a delicate balance between doing enough work to garner a better price for building materials and working under budgetary constraints.

Although we recently had another deluge late last week, we once again lucked out in the unincorporated area. The Lutheran General pond did not overflow and no sandbagging was required. We did put up a few barriers on temporary flooded streets.

We have two branch pickup days with no resident complaints. We have done our customary functions of street cleaning, vehicle upkeep, cold patching (potholes), sewer maintenance, right of way cleanup and permit issuance.